

## **NOTICE OF SUPERINTENDENT VACANCY COLLINSVILLE INDEPENDENT SCHOOL DISTRICT**

The Collinsville Independent School District is seeking outstanding candidates for the position of Superintendent of Schools.

### **District Profile:**

Collinsville I.S.D. is a 1A school district with an enrollment of approximately 565 students in grades Pre-K – 12. The district is located in Grayson County, approximately 30 miles north of Denton with easy access to the Dallas/Ft. Worth metroplex. Collinsville I.S.D. takes great pride in academic and extra-curricular achievements. The School Board and Community are very supportive of the schools.

### **Position Profile:**

The Board of Trustees of the Collinsville Independent School District is searching for a Superintendent of Schools. Candidate attributes should include, but not be limited to:

- The candidate shall be a leader who is visible on campuses, at student functions and becomes a part of the community.
- The candidate must be an effective visionary leader who possesses the ability to maintain board consensus in support of education programs and the use of the district's facilities, resources and personnel.
- The candidate must be a confident and effective supervisor who empowers staff members to carry out their responsibilities while remaining knowledgeable and accountable for the district's overall progress.
- The candidate shall be a motivational leader who is attentive to staff morale, while having proven their ability to build an effective management team able to work collaboratively in planning, problem solving, and decision making.
- The candidate will be an effective communicator who interacts well with students, staff, and the community with superior interpersonal skills. This person must also be able to make and defend difficult decisions based on what is in the best interest of the students.
- The candidate will have the ability to continually enhance the district's image as a quality, small-town atmosphere of cooperation between the school and community.
- The candidate must be able to work in partnership with the Board of Trustees to build and maintain a climate of truthfulness, mutual trust, and cooperation.
- The candidate will be a strong educational and community leader with a passion for excellence.
- The candidate will possess a good knowledge of school business operations, financial management, and state funding laws.
- The candidate will be a reasoned, steady decision maker (firm and decisive), who takes the time to understand the situation at hand and make tough decisions in the best interests of the students and the district.
- The candidate shall be a role model for integrity, fairness, honesty, and personal ethics.
- The candidate shall be approachable, friendly, open as well as optimistic.

**Qualifications:**

The candidate must have minimum principal or central office experience. The candidate must possess a Texas Superintendent Certification or provide a letter confirming eligibility for the permit.

**Important Dates:**

Application Deadline:	February 15, 2010
Application Review:	February 16&18, 2010
Board Interview Process:	March 1, 2, & 4, 2010
Announcement of Lone Finalist:	March 11, 2010
Employ New Superintendent:	April 5, 2010
Preferred Starting Date:	June 1, 2010

**How to Apply:**

Complete a district application online via the district website <http://www.collinsvilleisd.org>. Along with your completed application, please submit a letter of intent, resume with references, transcripts and proof of certification. Completed applications should be sent to:

Attn: Scott Johnson/Dan Fallin  
Interim Superintendent of Schools/Board President CISD  
Collinsville I.S.D.  
P.O. Box 49  
Collinsville, TX 76233

**Faxes not accepted.**