

The Collinsville School District recognizes that effective school-family partnerships are critical to student learning and success in school.

Research shows that students receive the following benefits from a collaborative partnership with the school, the family and the community: higher grades and test scores, better attendance and homework completion, fewer placements in special education, more positive attitudes and behavior, higher graduation rates and greater enrollment in post-secondary education. The gain for families includes: improved understanding of their child's development, improved ability to parent, improved ability to assist their children with school and learning, and improved relationships among all stakeholders.

Parents/families, school board members, school faculty representatives, and community members were involved in the development of a written Parent/Family Involvement Policy that has been adopted by the Collinsville ISD.

One or more parents/families and teachers/staff from each representative school center as well as the business community in the district have been involved in the planning and development of the Family and Community Engagement Plan. The Family Engagement Advisory Council Meetings will be held annually for the purpose of planning, implementing, and evaluating the Family Engagement Plan.

Family Engagement Advisory Council

The Family Engagement Advisory Council members are listed below:

District Personnel:

Kenyon Kemp, Elementary Principal/Technology
Daniel Bates, Assistant Principal
Misty Ward, Curriculum Director

SECTION I - GOALS

I. Open and two-way communication between families and the district and school both verbally and in writing using a variety of strategies and methods will be supported and increased.

Strategies:

A. School wide Parent/Teacher Conferences will be held at least once yearly to inform parents of their child's progress in school including academic performance and assistance with understanding their child's individual classroom grades and test results to address specific academic needs of their child.

1. Parent/Teacher Conferences will be held on October 17th, 2017.

B. A "Meet the Teacher" will be held at the beginning and end of each school year, and the following information will be communicated to parents throughout the school year:

- Purpose of the Family Engagement Initiative
- Family Engagement School Board Policy
- Title I Requirements
- Assessment Results on all State Tests
- NCLB Waiver – Accountability Standards
- School-Parent Compact
- School Policies
- Teacher Information
- Parent Rights
- Future Family Engagement Activities

C. Each school will hold an annual Title I Meeting in which all parents of all students will be invited and encouraged to attend. Parents/families will be informed of their school's participation in the Title I Program, and the right of the parents/families to be involved. Parents will be informed of the following information:

- Teacher/Parent/Student Compact
- Current student assessment scores
- Curricular information including any changes in the curriculum and assessment instructional strategies (Common Core)
- NCLB status and waiver information

E. A Student Handbook will be sent home at the beginning of each school year to inform parents of district and school policies for enrollment, attendance, homework, safety and discipline procedures, Technology Acceptable Use Policy and Parents Educational Rights and Privacy Act. Parents are required to sign and return to the child's teacher the appropriate form attached to the front of the handbook stating that they have read and discussed the handbook with their child.

F. A School-Parent Compact, a requirement of the Title I Program will be jointly developed that outlines how parents, the school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

G. Teachers will send home in writing to families/parents classroom information including teacher information (phone number and e-mail address), classroom rules and procedures, grading policy, etc. at the beginning of the school year. This information can also be found on the school and teacher websites.

H. Teachers will communicate with families/parents concerning their child's successes and/or problems on a regular basis through reports, notes, letters, phone calls, awards, etc.

1. Report cards will be sent to parents at the end of each nine-week period in the elementary and high schools.

2. A three week report will be sent home at all school centers to make parents aware of student progress as well as allow parents the opportunity to request conferences and additional information to provide added supervision of student learning/homework in order to improve grades if needed.

3. Student work will be sent home weekly to be reviewed by parents on a regular basis. Some teachers will send folders of work, assignments and other information every day for parents to sign that they have looked at the folders, that the child has practiced reading lessons, etc.

4. Teachers will document parent contacts and whether made by phone, note, home visit, etc. indicating the date and information discussed.

5. CISD has a program available for parents to check student grades daily in grades 1st and up. <https://txsuite10.txeis.net/tc091902/Login.aspx>

They are also available by phone/mobile app.

I. School/classroom newsletters and notes will be written in students' native language and sent to parents/families on a regular basis to keep parents informed of school and classroom events and/or activities.

J. Parent/family surveys and checklists will be used to gain parent input and suggestions as to the quality of parent engagement activities in the school

K. A copy of information related to programs, meetings, and activities will be sent to parents/families, placed in the Student Handbook and on the district website at www.collinsvilleisd.org

L. Parents/families may request information about their child's course of study and have access to all learning materials by making a request to the principal of their child's school, and sample instructional materials will be displayed for review at Parent-Teacher Conferences.

M. Parents/families will be informed in the Collinsville Student Handbook of their right to access their children's official school records.

N. Teacher certification and qualifications including Highly Qualified information will be available for parent review and can be obtained by clicking on the link to the State Certification site at <https://secure.sbec.state.tx.us/sbeconline/virtcert.asp> going to Educator Development, Teacher Licensing, and Teacher License Lookup or by addressing questions to the Central Office.

O. Menus will posted on the district website at www.collinsvilleisd.org and are also posted in each school.

P. An "end of the year" ceremony will be conducted at each school center which includes special activities such as Awards Assemble and Field Day etc.

Q. A PreKindergarten/Kindergarten Roundup will be conducted by Pre-K teachers to discuss the Pre-K Program and to answer questions about the Pre-K Program.

R. The school uses "Remind and Social Media Facebook, Twitter ect.." a parent/staff notification system to give parents/staff pertinent information such as school closure for inclement weather, grades, ect.

II. Family/Parents' opportunities for involvement in classroom, school, and district activities will be increased.

A. Many activities will be provided at the district level and at individual schools to allow parents/families to be involved in their child's school and learning:

1. Meet the teacher beginning the upcoming school year and Prekindergarten/Kindergarten Roundup towards the end of the year.

2. Math/Science/Literacy Nights

- CISD elementary will host a math/science night first semester grades 3rd-6th. Second semester CISD will host a Literacy night for grades 3rd-6th.

3. Parent Volunteer Program

- All schools will encourage parents to volunteer in the school with activities such as reading with children, tutoring, designing bulletin boards, or clerical work. Check with teachers for more information.

4. Transition/Orientation activities will be developed at each school to assist students/parents/families in the transition between Pre-K/K, K/1, 4 or 6 grades.

5. Parents will be given the opportunity to become involved in their child's education by participating in the following activities and programs:

- Grandparents Day
- Father/Daughter Dance
- Special Student Programs
- Carnivals/Festivals
- Veterans' Day Programs
- PTO/Booster Meetings
- Awards/Honors Day
- Attendance Recognition/Incentive Program
- Multiplication/Spelling Bees
- Room Mothers/Fathers to help with classroom events such as parties, etc.
- TAG – Talented and Gifted Program

III. Parents/families will be given increased assistance by district/school staff to gain the knowledge and skills in parenting and fostering conditions to assist and support their children's learning and development at home.

A. Since parents are a child's first and most important teacher, they will be given parental support for their child's academic success in school.

1.. Parents will be invited to support their children through attending various school events including student programs, PTO performances, assemblies, sports events, etc.

2. A monthly event calendar will be maintained on each school's website.

3. The Collinsville School District website has a link to our curriculum

<https://www.teksresourcesystem.net> and <http://www.frogstreet.com/>

4. Parents will be provided with pamphlets and brochures with suggestions for successful parenting skills.
5. Parents will be encouraged to monitor and/or supervise homework and daily reading activities that reinforce or enrich their child's classroom learning.
6. Parents will be encouraged to monitor their children's television viewing as well as their use of free time.

B. Parents/families participation in joint projects such as the Math/Science and Literacy Night, and Above and Beyond that involve children and teachers will be encouraged and supported.

1. Boy/Girls Scouts gives parents and students an opportunity to work together on projects.
2. The district will provide multiple opportunities for parents to develop their parenting and child-rearing skills to help their children succeed in school and life.

A. The district and schools will invite parents to participate as partners in decision-making activities.

1. One or more parents from each representative school center were involved in the development of the District/School Family Engagement Plan, School Improvement Plan, etc.
2. Each school center will encourage the organization and promotion of a PTA/PTO and Booster Organization.

B. The District and School will collaborate with business and community organizations.

1. CISD will collaborate with the community and businesses to link parents/families to school and community resources.
2. A Parent/Community/Business Resource Program in which parents and community members share expertise, talents, and experiences will be established.
3. Community and business partners will be recruited to provide incentives for good attendance, etc.
 - Pizza Hut
 - Main Event
 - Elementary Snack Bar
 - Community Member donations for AR Store
4. Other collaborations have been established to develop a mutual support and appreciation between business, community, and schools.

SECTION II – COORDINATION, ASSISTANCE, AND SUPPORT

I. The School District will provide the coordination, technical assistance and support through direct participation of Central Office Staff and the to assist schools in planning and implementing effective Parent/Family Involvement activities.

A. Training for Teachers/Staff on the importance of Family Engagement

1. The school district provided professional development sessions on "High Quality Prekindergarten Program"

B. CISD will provide technical assistance and support in helping school in planning and implementing their School Improvement Plan.

1. CISD will provide technical assistance and support in helping the schools implement the annual "Meet the Teacher" "Prekindergarten/Kindergarten Round Up".

III. EVALUATION

A. The Campus Improvement Team will annually evaluate the content and effectiveness of the Family Engagement Program in the school.

Family and Community feedback concerning the effectiveness will be received through multiple outlets in order to evaluate the effectiveness of the engagement program. Feedback will be accepted from our website, social media and emails.

B. The CISD will develop strategies to address respondent concerns.

1. To improve open and two-way communication between families and schools/teachers as listed in Goal I.

a. Update the school's website.

b. Provide teacher contact information (phone number, e-mail address, and planning time) for parents/families.

1. Place contact information on the welcome letter that is sent home at the beginning of the school year.

2. Place contact information on each correspondence that is sent home to parents throughout the school year.

c. Some grades levels will send a newsletter home to parents regularly.

C. The Campus Improvement Team will identify and develop strategies to remove barriers that prevents parents from participating in district/school family engagement activities.

1. Many of our parent/family members work and cannot attend during the school day.

a. Provide more activities at night, such as Family Reading Night.