

# **Campus Improvement Committee Members**

## **CISD Elementary School**

### ELEMENTARY SCHOOL REPRESENTATIVES

Christina Ragsdale	3rd-4th Science\Social Studies
Kim Faulconer	5-6th Science
Brenda Carney	3-4th Math
Paula Stewart	Kinder
Joe Woody	5th-6th Social Studies
Allison Mohon	Pre-K

### NON-TEACHING PROFESSIONALS

Gonzalo Tijerina	Paraprofessional
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### BUSINESS/COMMUNITY/PARENT REPRESENTATIVES

Ronnie O'Neal	Community Member
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### ADMINISTRATION REPRESENTATIVE

Kenyon Kemp	Elementary Principal
Daniel Bates	Assistant Principal

# Appendix A

## Needs Assessment

### The following items are used to conduct needs assessments for Collinsville Elementary School

**STAAR Results-** Faculty use state assessment results on the state test to look for trends that would affect both individual students and subgroups.

**Computer Logs-** Faculty and staff use this online ticket reporting system which allows us to review technology needs and review its impact on student's and learning.

**BENCHMARKS-** Regular benchmarks are given in all core classes. These benchmarks are used to support the learning of individual students are to evaluate programs and instruction.

**SOCIAL MEDIA FEEDBACK-** Staff compiles feedback posted from parents and the community posted on school social media sites as an insight into school effectiveness, culture, and outreach.

**EMAIL FEEDBACK-** Email is retained and read by staff and used to help evaluate communication between teachers and parents.

**Campus Improvement Team –** Meetings of this team provide an ongoing opportunity to enhance the learning atmosphere at Collinsville Elementary while making ongoing recommendations for revisal and modification of the improvement plan.

**Federal Report Card-** This federal measure of school effectiveness is used by staff to evaluate students and campus progress by providing insights into possible areas of reform.

**PBMAS –** Performance-Based Monitoring Analysis System

**Enrollment Data –** Provided By PEIMS

**TAPR-**Texas Academic Performance Reports

**Comprehensive Needs Assessment  
Prioritized Strengths and Areas of Concern**

**CISD current state accountability rating: Met Standard**

**Areas of Concern:**

**Closing Gaps**

**Student Growth**

**Facilities/Growth**

**Writing\ELAR**

**COMPREHENSIVE NEEDS ASSESSMENT SUMMARY**

**SCHOOL YEAR: 2018-2019**

<b>Data Sources Reviewed:</b> <ul style="list-style-type: none"> <li>• TAPR</li> <li>• PBMAS</li> <li>• FEDERAL REPORT CARD</li> <li>• STATE REPORT CARD</li> <li>• ENROLLMENT DATA</li> <li>• STAAR DATA</li> <li>• COMPUTER LOGS</li> <li>• SOCIAL MEDIA FEEDBACK</li> </ul>			
Area Reviewed	Summary of Strengths What were the identified strengths?	Summary of Needs What were the identified needs?	Priorities What are the priorities for the campus, including how federal and state program funds will be used?
<b>Demographics</b>	Some bilingual staff	ESL student population continues to grow	Recruit more ESL and Bilingual staff.
<b>Student Achievement</b>	Student Achievement	<ul style="list-style-type: none"> <li>-Closing Gaps</li> <li>-Student Growth</li> <li>-Writing Scores were 58% in 4<sup>th</sup> Grade.</li> </ul>	<p><b>To address Index 2:</b></p> <p><u>Lower performing students-</u> *Involve parents during the EIT meetings.</p> <p><u>Higher performing students-</u> *Provide enhanced educational opportunities for qualifying students. *Implement Revised GT Program</p> <p><u>All students-</u> *Focus On Math</p> <ul style="list-style-type: none"> <li>• Campus Wide – increase use of math vocabulary, math facts, use of incentive program for math.</li> </ul>

			<p><u>Writing/Reading</u></p> <p>*Increase class time in Writing</p> <ul style="list-style-type: none"> <li>• Add tutorial time and staff for writing instruction</li> <li>• Class writes starting in 2<sup>nd</sup> grade with a daily topic</li> <li>• Campus wide make sure (All sentences start with a capital, all stand alone I's are capitalized, all sentences end with punctuation, and students communicate in complete sentences.</li> <li>• Use of incentive program for reading.</li> </ul>
<b>School Culture and Climate</b>	<p>-Small town atmosphere</p> <p>--Safe environment</p>	<p>-More unity between campuses</p> <p>-Student/Staff Ratio Increasing</p>	<p>Studying Lowering Student Class Size</p> <p>Add Awnings To Keep Students Dry</p> <p>Study Ways To Lower Teacher/Student Ratio</p>
<b>Staff Quality/ Professional Development</b>	<p>-Positive/Enthusiastic Staff</p> <p>-Willing to work together as a "TEAM"</p> <p>-42.5% of teachers have 11+ years experience</p> <p>-57.5% of teachers have 1-10 years experience</p> <p>-0% of teachers were beginners</p> <p>-Average year of experience on our campus was 7.6</p> <p>-Average years with the district was 10.1</p>	<p>-Keep staff informed and updated of policies/procedures being implemented &amp;/or changed for SPED, 504 Plans, referral process, etc.</p> <p>-Provide Staff Development on incorporating some type of "Guidance" for students in the classroom which would take place on a regular (day-to-day) basis.</p>	<p>-Funding may or may not be necessary, depending on recommendation by the committee members.</p> <p>-Meet with teachers on an ongoing basis about EIT students.</p>

	<p>-Have lots of experience and good ratio with the district. The average teacher stays a decade here.</p> <p>-A more family oriented district.</p>	<p>-Provide Staff Development on students working below grade level, as well as the grading system to be utilized.</p>	<p>-Bring In Specialists In ELAR and Math to provide details on working with students who struggle.</p>
<p><b>Curriculum, Instruction, Assessment</b></p>	<p>Met Standard</p> <p>-Istation w/ assessments, data provided, and curriculum alignment.</p> <p>-Use of Think Through Math and TEKS Resource System provide rigorous questioning.</p> <p>-AWARE data</p> <p>-CLI Engage</p>	<p>-Calendar for campus testing</p> <p>-Professional Development for teachers on Istation and Think Through Math</p> <p>-Vertical Alignment Meetings</p> <p>-Focus On Closing Gaps</p> <p>-Additional resources are needed for remedial instruction as well as review in preparation for STAAR</p> <p>-Math Incentive Programs</p>	<p>-PD (professional development) funding for Istation and Think Through Math</p> <p>-9 Week Monitoring Meetings will be done by subject to allow vertical alignment.</p> <p>-Math Incentive Program will be implemented with rewards every 9 weeks.</p> <p>-Resources will be provided for remedial instruction.</p> <p>Math Computer Lab will be open 7:30-8:00 in the morning.</p>
<p><b>Family and Community Involvement</b></p>	<p>- Facebook &amp; Twitter page</p> <p>-some individual teacher pages</p> <p>-PTO</p> <p>-teacher newsletters</p> <p>-newspaper releases</p> <p>-student of the month</p> <p>-various events such as Donuts with Dad, Muffins with Mom, etc.</p>	<p>-weekly grade level communication</p> <p>-positive reinforcement through personal phone calls to parents</p> <p>-Math Night, Science Night, Reading Night, Art Night activities for students and parents</p>	<ul style="list-style-type: none"> <li>• Parent involvement through Volunteer Program: reading with students, mentoring, assisting students with homework (during school day)</li> <li>• Academic Nights held in the fall and spring</li> </ul>

<b>Technology</b>	<ul style="list-style-type: none"> <li>-Bandwidth we have 1,000 times the speed which allows for growth</li> <li>-The existing plan is being implemented in a timely manor</li> <li>-Fiber Backbone</li> <li>-Fast Support</li> <li>-Redundancy Of Systems</li> </ul>	<ul style="list-style-type: none"> <li>-Increase technology budget as needed to meet needs and demands of a growing district</li> <li>-more student classroom learning devices</li> <li>-more machines and learning tools in the classroom ex: 16:9 smartboards, Bamboo tablets</li> </ul>	<ul style="list-style-type: none"> <li>-continue plan that is in place</li> <li>-be proactive to find more sources for funding to continue to attract student growth for our district and better serve the current student population in an increasing technological world</li> <li>Replace again smartboard with interactive projectors.</li> <li>-Issue staff laptops as requested</li> </ul>

**Other Campus Needs:**

- Reflective film, or one-way mirror film, for the exterior doors,
- Pickup/Unloading area for PreK, Kinder and 1<sup>st</sup> grade students,
- Lights repaired/installed on outside of auditorium,
- Lights/timer repaired on outside of primary building.

**Other Campus Wants:**

- Add basketball goal/s to the playground
- Sidewalk on north side of gym (enough said); covered sidewalks

# Title I, Part A

## Schoolwide Components:

1. A comprehensive needs assessment of the entire school(including taking into account the needs of migratory children as defined in section 1309(2)) that is based on information which includes the achievement of children in relation to the State academic content standards and the State student academic achievement standards described in section 1111(b)(1).
2. Schoolwide reform strategies that provide opportunities for all children to meet the State's proficient and advanced levels of student academic achievement, use effective methods and instructional strategies that are based on scientifically based research, and that include strategies to address the needs of all children in the school, but particularly the needs of low-achieving children and those at risk of not meeting the State student academic achievement standards who are members of the target population of any program that is included in the schoolwide program.
3. Instruction by highly qualified teachers.
4. In accordance with section 1119 and subsection (a)(4), high-quality and ongoing professional development for teachers, principals, and paraprofessionals and, if appropriate, pupil services personnel, parents, and other staff to enable all children in the school to meet the State's student academic achievement standards.
5. Strategies to attract high-quality teachers to high-need schools.
6. Strategies to increase parental involvement in accordance with section 1118, such as family literary services.
7. Plans for assisting preschool children in the transition from early childhood programs, such as Head Start, Even Start, Early Reading First, or a State-run preschool program, to local elementary school programs.
8. Measures to include teachers in the decisions regarding the use of academic assessments described in section 1111(b)(3) in order to provide information on, and to improve, the achievement of individual students and the overall instructional program.
9. Activities to ensure that students who experience difficulty mastering the proficient or advanced levels of academic achievement standards required by section 1111(b) (1) shall be provided with effective, timely additional assistance which shall include measures to ensure that student difficulties are identified on a timely basis and to provide sufficient information on which to base effective assistance.
10. Coordination and integration of Federal, State, and local services and programs, including programs supported under this Act, violence prevention programs, nutrition programs, housing programs, Head Start, adult education, vocational and technical education, and job training.



# Elementary Campus Improvement Plan 2018-19

## **Mission of Collinsville Elementary:**

At Collinsville Elementary, our mission is to challenge each child to reach full intellectual and creative potential through a fully integrated student centered curriculum. We encourage students to become life-long learners by developing intellectual curiosity and a thirst for knowledge. “We learn not for school, but for life”.

## **We believe:**

- Learning can take place anywhere.
- Students learn best when a variation of learning methods are provided.
- Students need to be lifelong learners in order to be productive members of society.
- Parents are a fundamental part of a child’s education.
- Every child should be safe at school.
- All students should be given the tools to excel to their greatest potential.
- Students must have core knowledge of classical curriculum including math, reading, social studies and science.
- Students should be prepared for their future.

## **Parameters for Collinsville Elementary:**

- All staff will do everything possible to help a student succeed.
- Nothing takes precedence over the education, safety, and well-being of students.
- Students must learn to be good citizens of both the physical and digital world.
- Students should learn good citizenship, history and lessons that instill pride, patriotism and love of state and country.
- Students must learn responsibility and be responsible for their own actions.
- Students will leave ready to succeed at the secondary level.

**Campus Improvement Plan  
Goals & Objectives – 2018-19**

**Goal 1 – Develop a comprehensive curriculum that enhances student learning. (Aligns With Board Goal #2)**

To improve our learning environment, Collinsville Elementary will continue to align and enhance the curriculum.

- Objective 1.1: Focus on math, science, social studies, writing and reading in order to increase scores and student knowledge in core areas.
- Objective 1.2: Use of a Study Skills class in 5<sup>th</sup>-6<sup>th</sup> to reinforce core curriculum.
- Objective 1.3. Incorporate more Writing, Science and Social Studies into Reading and Math classes.
- Objective 1.4 Continue district adopted and integrated curriculum and supplement the materials as needed.
- Objective 1.5 Continue zero hour tutoring from 7:30-8:00 in all tested content areas.
- Objective 1.6 Add extra staff to assist in writing tutorials. Increase time spent on writing instruction.
- Objective 1.7 Implement 7:30-8:00 Computer Lab Time For Accelerated Math.

**Goal 2 – Prepare and equip teachers for the current and future educational needs of students. (Aligns With Board Goal #2)**

All personnel will be provided up-to-date, professional development opportunities in identified areas. Focus on transforming students into creative thinkers with appropriate personal soft-skills, provide meaningful and enjoyable learning experiences throughout the entire year that are aligned to standards and include student choice, interest, and real-world relevancy.

- Objective 2.1: Staff Meetings on modifications for All At-Risk Students Including §504 Students.
- Objective 2.2: Staff Development on EIT, Special Ed, 504, and the referral process
- Objective 2.3: Work towards district counselor splitting time more evenly between two campus sites.
- Objective 2.4: Meet every 9 weeks with core vertical teams to discuss assessment results.
- Objective 2.5: Ensure use of a district approved vertically aligned curriculum that cover all TEKS.
- Objective 2.6: Have teachers create one performance based assessment per 9 weeks grading period.
- Objective 2.7: Preschool and kinder staff regular communicates with parents and caregivers so that caregivers are active participants in their children education

**Goal 3 – Provide digital learning as an essential component to the instructional process. (Aligns With Board Goal #2)**

Collinsville Elementary will strive to integrate technology into the instructional setting.

- Objective 3.1: Continue to update & maintain computers & technology in classrooms
- Objective 3.2: Make greater use of the district BYOD program.
- Objective 3.3: Use of Study Island or similar program for STAAR preparation and remediation and reinforcement of core subject areas.
- Objective 3.4 Deploy laptops for staff use as requested.

- Objective 3.5 Implement CLI Engage in elementary

#### **Goal 4 – Provide adequate facilities for the education & safety of all students. (Aligns With Board Goal #1)**

Collinsville Elementary School will maintain a safe and secure learning environment in which all students can flourish.

- Objective 4.1: Work in tandem with any District wide security initiatives.
- Objective 4.2 Add vents in west wing bathrooms.
- Objective 4.3 Raise sidewalks to prevent students feet from getting wet.
- Objective 4.4 Replace carpet in west wing or remove and redo flooring.
- Objective 4.5 Increase student safety by complying with findings in audit and identifying other areas of concern.
- Objective 4.6 Add awnings to keep students dry during bad weather.
- Objective 4.7 Add fencing to lot north of Primary wing.

#### **Goal 5 – Promote Community Member Involvement (Aligns With Board Goal #3)**

CISD will empower parents by using various methods to provide additional communication and resources to parents.

- Objective 5.1: Make Use of Elementary School Twitter Pages, Facebook and other social media.
- Objective 5.2: Letter to parents from each teacher explaining course expectations for the year will be sent home for parent awareness and feedback.
- Objective 5.3: Award students for UIL Academic contest with assembly in a more timely fashion.
- Objective 5.4: Expand use of district phone APP.
- Objective 5.5: Implement Use Of Black Board Messaging for communication with parents.
- Objective 5.6: Increase participation in PTO.
- Objective 5.7 Implement new incentive programs for kids

#### **Goal 6 – Provide for all special needs students, including but not limited to those served by special education (Aligns With Board Goal #2)**

Collinsville Elementary will improve special education, 504, GT, and other services and program performance through training and awareness.

- Objective 6.1: Review modification forms for all teachers and make sure modifications are given on a timely basis.
- Objective 6.2: Review ARD procedures and train teachers with the goal of helping special education students excel in inclusion settings.
- Objective 6.3: Train teachers about their roles in helping diagnose and monitor students in special programs.
- Objective 6.4: Train teachers on early intervention and 504 requirements.
- Objective 6.5: Ensure ESL students continue to progress in class and STARR. Review proper exit procedures and continue follow up with exited students.
- Objective 6.6: Continue revamp of GT program.

## Staff Development

Strategic Objective/Goal 1:		<b>Develop a comprehensive curriculum that enhances student learning</b>				
Performance Objective:		To improve our learning environment, Collinsville Elementary will continue to align and enhance the curriculum.				
Summative Evaluation:						
Action/Strategies	Person(s) Responsible	Resources Human/Material/Fiscal	Special Population	Timeline Start	Components	Formative Evaluation
1.1 Focus on math, science, social studies, writing and reading in order to increase scores and student knowledge in core areas.	Teachers, Principal, Curriculum Director	Teachers, Principal, Curriculum Director	ALL	Daily	Component 8	Lesson Plans
1.2 Use of a Study Skills class in 5 <sup>th</sup> -6 <sup>th</sup> to reinforce core curriculum.	Teachers, Principal,	Teachers, Principal, Curriculum Director	ALL	Daily	Component 8 Component 9	Schedules / Logs
1.3. Incorporate more Writing, Science and Social Studies into Reading and Math classes.	Teachers, Principal, Curriculum Director	Teachers, Principal, Curriculum Director	ALL	Daily	Component 8	Lesson Plans
1.4 Continue to use district adopted and integrated curriculum and supplement the materials as needed.	Teachers, Principal	Teachers, Principal	ALL	Monthly	Component 8 Component 9	Lesson Plans
1.5 Continue zero hour tutoring from 7:30-8:00 in all tested content areas.	Administration	Local Funds/State Funds	ALL	Yearly	Component 6 Component 9	Schedules.
1.6 Add extra staff to assist in writing tutorials. Increase time spent on writing instruction.	Administration	Local Funds/State Funds	ALL	Weekly	Component 2, Component 9	Schedules

1.7 Implement 7:30-8:00 Computer Lab Time For Accelerated Math	Administration	Local Funds/State Funds	ALL	Daily	Component 5, Component 9	Schedules
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# Curriculum

Strategic Objective/Goal 2:		<b>Prepare and equip teachers for the current and future educational needs of students.</b>				
Performance Objective:		All personnel will be provided up-to-date, professional development opportunities in identified areas. Focus on transforming students into creative thinkers with appropriate personal soft-skills, provide meaningful and enjoyable learning experiences throughout the entire year that are aligned to standards and include student choice, interest, and real-world relevancy.				
Summative Evaluation:						
Action/Strategies	Person(s) Responsible	Resources Human/Material/Fiscal	Special Population	Timeline Start	Components	Formative Evaluation
2. Staff Meetings on modifications for All At-Risk Students Including §504 Students.	Teachers, Principal	Star Math & Science objectives Study Island	All	Weekly	Component 2	Scope and Sequence, Lesson Plans. Meet AYP standards
2.2 Staff Development on EIT, Special Ed, 504, and the referral process.	Teachers, Principal	Study Skills Teacher	All	Daily	Component 9 Component 3	Lesson Plans
2.3 Work towards district counselor splitting time more evenly between two campus sites.	Teachers, Principal	Local Funds	All	Daily	Component 5	Teacher Feedback/Counselor Schedule
2.4 Meet every 9 weeks with core vertical teams to discuss assessment results.	Teachers, Principal	Assessment Results Eduphoria	All	Every 9 Weeks	Component 9 Component 3	Assessment Results
2.5 Ensure use of a district approved vertically aligned curriculum that cover all TEKS.	Teachers, Principal	Lesson Plans / Curriculum Docs	All	Yearly	Component 7 Component 8	Scope and Sequence, Lesson Plans
2.6 Have teachers create and give one performance based assessment per 9 weeks.	Teachers, Principal	Lesson Plans	All	Every 9 Weeks	Component 8 Component 3	Lesson Plans/Assessments

2.7 Preschool and kinder staff regularly communicates with parents and caregivers so that caregivers are active participants in their children education	Teachers, Principal	Lesson Plans	All	Monthly	Component 7	Call Logs
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## Digital Learning

Strategic Objective/Goal 3:		<b>Provide digital learning as an essential component to the instructional process.</b>				
Performance Objective:		Collinsville Elementary will strive to integrate technology into the instructional setting.				
Summative Evaluation:						
Action/Strategies	Person(s) Responsible	Resources Human/Material/Fiscal	Special Population	Timeline Start	Components	Formative Evaluation
3.1 Continue to update & maintain computers & technology in classrooms	Technology Director	Local Funds	All	Weekly	Component 2	Purchase Orders, Technology Plan,
3.2 Make greater use of the district BYOD program and allowing teachers to work together to implement technology across curriculum per grade levels	Teachers, Principal	Teachers, Principal, Local Funds	All	Daily	Component 2	Lesson Plans
3.3 Use of Study Island or similar program for STAAR preparation and remediation and reinforcement of core subject areas.	Teachers, Principal	Lesson Plans, Local Funds	ALL	Daily	Component 8	Lesson Plans. Software Reports.
3.4 Deploy laptops for staff use as requested.	Teachers, Principal	Local Funds	ALL	FALL 2018	Component 2	Inventory & Sign Out Sheet
3.5 Implement CLI Engage in elementary	Teachers, Principal	Local Funds	ALL	FALL 2018	Component 7 Component 8	Lesson Plans. Software Reports.

## Campus Facility & Safety



Strategic Objective/Goal 4:		<b>Provide adequate facilities for the education &amp; Safety of all students.</b>				
Performance Objective:		Collinsville Elementary School will maintain a safe and secure learning environment in which all students can flourish.				
Summative Evaluation:						
Action/Strategies	Person(s) Responsible	Resources Human/Material/Fiscal	Special Population	Timeline Start	Components	Formative Evaluation
4.1 Work in tandem with any District wide security initiatives	Teachers, Principal, Superintendent, Facilities Committee	Local Funds/State Funds	All	Yearly	Component 1,2	Purchase Orders, Walkthroughs
4.2 Add vents in bathrooms.	Teachers, Principal, Superintendent, Facilities Committee	Local Funds/State Funds	All	Yearly	Component 1	Purchase Orders, Walkthroughs
4.3 Raise sidewalks to prevent student's feet from getting wet.	Teachers, Principal, Superintendent, Facilities Committee	Local Funds/State Funds	All	Yearly	Component 1	Purchase Orders, Walkthroughs
4.4 Replace carpet in Elementary or remove and redo flooring.	Teachers, Principal, Superintendent, Facilities Committee	Local Funds/State Funds	All	Yearly	Component 1	Purchase Orders, Walkthroughs
4.5 Increase student safety by complying with findings in audit and identifying other areas of concern.	Teachers, Principal, Superintendent, Facilities Committee	Local Funds/State Funds	All	Yearly	Component 1,2	Purchase Orders, Walkthroughs
4.6 Add awnings to keep students dry during bad weather	Superintendent, Facilities Committee	Local Funds/State Funds	ALL	Yearly	Component 1	Purchase Orders
4.7 Add fencing to lot north of Primary wing	Superintendent, Facilities Committee	Local Funds/State Funds	ALL	Yearly	Component 1	Purchase Orders

## Communications & Community Involvement

Strategic Objective/Goal 5:		<b>Promote Community Member Involvement</b>				
Performance Objective:		CISD will empower parents by using various methods to provide additional communication and resources to parents.				
Summative Evaluation:						
Action/Strategies	Person(s) Responsible	Resources Human/Material/Fiscal	Special Population	Timeline Start	Components	Formative Evaluation
5.1 Make Use of Elementary School Twitter Page, Facebook and other social media.	Teachers, Principal,	Local Funds/State Funds	All	Daily	Component 5	Digital Walkthroughs
5.2 Letter to parents from each teacher explaining course expectations for the year will be sent home for parent awareness and feedback.	Teachers	Local Funds/State Funds	All	Yearly	Component 6	Letters and emails collected by Principal.
5.3 Award students for UIL Academic contest with assembly in a more timely fashion.	Teachers, Principal,	Local Funds/State Funds	All	Semester	Component 9	Teacher & Student Feedback.
5.4 Expand use of district phone APP.	Teachers, Technology Director	Local Funds/State Funds	All	Yearly	Component 2	Digital Walkthroughs
5.5 Expand Use Of Black Board Messaging for communication with parents	Teachers, Technology Director	Local Funds/State Funds	All	Yearly	Component 6	Access logs, emails.
5.6 Increase participation in PTO.	Teachers, Principal, PTO Officers	PTO Funds	All	Yearly	Component 6	PTO Directory/Sign In Sheets For Events
5.7 Implement new incentive programs for kids.	Teachers, Principal, PTO Officers	Local Funds	All	Yearly	Component 6 Component 2	Parent & Student Feedback.

## Special Needs/Programs Students

Strategic Objective/Goal 6:		<b>Provide for all special needs students, including but not limited to those served by special education</b>				
Performance Objective:		Collinsville Elementary will improve special education, 504, GT, and other services and program performance through training and awareness.				
Summative Evaluation:						
Action/Strategies	Person(s) Responsible	Resources Human/Material/Fiscal	Special Population	Timeline Start	Components	Formative Evaluation
6.1 Review modification forms for all teachers and make sure modifications are given on a timely basis.	Special Education COOP & Special Education Teacher	Local Funds/State Funds	SE, 504	Monthly	Component 9	Review Of Modification Forms and Dates
6.2 Review ARD procedures and train teachers with the goal of helping special education students excel in inclusion settings.	Special Education COOP & Special Education Teacher	Local Funds/State Funds	SE	Yearly	Component 4	Sign In Sheets
6.3 Train teachers about their roles in helping diagnose and monitor students in special programs. Monitor the effectiveness by doing more walkthroughs.	Special Education COOP & Special Education Teacher	Local Funds/State Funds	AR, SE, ESL, 504, GT	Yearly	Component 3	Sign In Sheets
6.4 Train teachers on early intervention and 504 requirements, EIT/RTI.	Counselor / 504 Director	Local Funds/State Funds	AR, 504	Yearly	Component 3	Sign In Sheets
6.5 Ensure ESL students continue to progress in class and STARR. Review	ESL Teacher, Counselor	Local Funds/State Funds	ESL	Six Weeks	Component 4,10	TELPAS Data.

proper exit procedures and continue follow up with exited students.						
6.6 Continue revamp of GT program.	Counselor / GT Coordinator	Local Funds/State Funds	GT	Yearly	Component 2	GT Handbook and Procedures